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**भारतीय भाषा संस्थान**  
(मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग, भारत सरकार)  
मानसगंगोत्री, हुनसूर रोड, मैसूर - 570006  
**CENTRAL INSTITUTE OF INDIAN LANGUAGES**  
(Ministry of Human Resource Development, Department of Higher Education Government of India)  
MANASAGANGOTRI, HUNSUR ROAD, MYSORE 570006

F.No.2-8c/2014-15/NTM/Camera

25/11-2014

**Sub.: Quotation for supply of Camera and its accessories**

Sir,

Sealed quotations are invited for the competitive / lowest price for National Translation Mission. The prices of the items are to be provided as per the given specification mentioned below. Please see the terms and conditions printed overleaf before sending the quotation.

Sl. No.	Specifications	Quantity required	Total amount
1.	Canon EOS 6D Camera	1 Number	
2.	Canon 600 EXRT Flash	1 number	
3.	Lens – 28 mm to 135 mm	1 Number	

Quotation should be sent in sealed cover superscribing “**Quotation for the supply of Camera and accessories to NTM**” addressed to *The Project Director, National Translation Mission, Central Institute of Indian Languages, Manasagangotri, Hunsur road, Mysore – 570 006* so as to reach this Institute by speed post on or before 29<sup>th</sup> December 2014.

Yours sincerely

**Dr. M. Balakumar**  
Assistant Director (Admin.) I/c

**Terms and conditions while submitting quotations please note that:**

1. Specific mention should be made of whether the delivery will be ex-stock or will have to be imported and how much time will be required for delivery after placing the order.
2. The price quoted should be FOR destination, door delivery. No separate charges will be paid for door delivery.
3. The rate of tax should be clearly indicated wherever chargeable, as applicable. The total amount quoted should be inclusive of all taxes.
4. Copy of the VAT/Sales Tax registration certificate should be produced along with the quotation.
5. In case any of the items mentioned overleaf are on the current DGS&D rate contract list, please quote the DGS&D rate contract number & rate/s
6. Discount, if any, for the educational or service institution is required to be indicated separately.
7. Warranty if any, for each item need to be indicated clearly.
8. Technical Literature/Catalogue if any should be enclosed along with quotations wherever possible.
9. The quotations should be valid for a minimum period of 4-6 months.
10. Each quotation is to be enclosed in a cover addressed to the Project Director, National Translation Mission, Central Institute of Indian Languages, Hunsur road, Manasagangotri, Mysore – 6. The cover should be sealed and superscribed “Quotation for Camera and accessories”.
11. The acceptance of the quotation will rest with the Director, Central Institute of Indian Languages, who does not bind himself to accept the lowest quotation and reserve the right to reject, or partially accept any or all the quotations received without assigning any reason.
12. Payment will be made by cheque/DD on receipt of the items in good condition and/of complete installation in all respects and certification after following due procedure. Advance/part payment before the delivery of the items will not be made.
13. The quote should be exactly according to our specifications and in sequential form as per letter of enquiry
14. Quotations received after the due date will not be entertained.
15. The quotations are liable to be ignored if any of the above conditions are not complied with.

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