



National Translation Mission

Central Institute of Indian Languages

Dept. of Higher Education, Govt. of India
Ministry of Human Resource Development
Manasagangotri, Mysore – 570 006



GRANT-IN-AID APPLICATION FORM FOR JOURNALS/MAGAZINES IN 22 SCHEDULED LANGUAGES

**Please read the instructions carefully before filling up the application*

1.	Name of the University/Institution	
2.	Name of the periodical	
3.	Publication address	
	Telephone :	
	Fax :	
	e-mail :	
	Website :	
4.	Name of the publisher	
5.	Name of the person authorized to represent the publisher	
6.	Description of the periodical (history, concept, policy, print run, frequency of publication. Please attach Form No. 4.	
7.	Other particulars of the journal	
	Periodicity :	
	Price per copy :	
	Number of Pages :	
	Print run :	
	Circulation :	
	Distribution and marketing mechanisms :	
	Authors/Editors name :	
8.	State whether the journal is pertaining to translation or related to translation issues (particularly science, social science)	
9.	Copies of 3 previous issues of the journal from the date of the application	

10.	Any other magazine related information that you would like to share	
11.	Grant amount requested	
12.	Estimated Budget	1) Paper Cost : 2) Composing Charges : 3) Printing Charges : Total :
13.	Details of grants received from State/Central/UT Government or other sources, and the amount raised by way of donation etc. during the last 3 years (<i>sources and purpose to be clearly and precisely indicated in each case</i>) Source : Amount : Purpose : Status (applied for/received) : Type of costs to cover :	
14.	Bank Details of the applicant Name of the Account holder : (as in the Bank pass book) Account number (13digits only) : Name and Address of the Bank : Branch name and Code No : IFS Code :	
15.	Whether you have availed the scheme earlier?	YES <input type="checkbox"/> NO <input type="checkbox"/>
16.	If yes, provide the details of the previous grant (s)	

Place :

Yours faithfully,

Date :

Signature

Name (in Capital) :

Office Seal :

Address :

Guidelines

GRANT-IN-AID FOR TRANSLATION JOURNALS/MAGAZINES IN 22 SCHEDULED LANGUAGES

Eligibility:

1. University/colleges/Education Institutions funded by State/Central/UT Government are eligible.
2. The proposed journal/magazine should be a translated one or related to translation issues.
3. The journal/magazine should have brought out at least 2 issues in case of bi-annual, 4 issues in case of quarterly, 12 issues in case of monthly.
4. The journal shall be of minimum hundred pages or 40,000 words.
5. The journal/magazine shall not be published by a commercial publishing house.
6. The journal/magazine shall be of considerable scholarly merit and it may be monolingual or multilingual.
7. The journal/magazine that contains political, religious and ethnic propaganda and those that are against national interest shall not be eligible.

Terms & Conditions:

1. The journal/magazine approved for grant will be supported with a financial assistance of Rs. 20,000/-(bi-annual), Rs. 40,000/-(quarterly), Rs. 60,000/-(monthly, bi-monthly, weekly) based on the periodicity of publication of the journal or magazine.
2. The financial assistance as fixed above may be provided annually for a period of three consecutive years.
3. The grantee shall submit a fresh application every year, along with the second and third year application (which could even be a plain paper application for continuation). The grantee shall send a Utilization Certificate (UC) in order to release the installment along with the latest issue of the journal /two latest issues of the magazine.
4. In the case of magazines/ journals bringing out special translation issues, a financial assistance of Rs. 10,000/- shall be granted on prior approval.
5. The applicant shall maintain an identical signature in all the documents related to the grant.
6. Once the estimates are approved and the grant sanctioned, they shall not be modified later at any stage.
7. In case of any change in the postal address of the applicant after the submission of the application, the same should be intimated to NTM-GIA immediately.
8. No interim correspondence shall be entertained. An acknowledgement letter will be sent to the applicant confirming receipt of the application and the enclosed material.

9. If the proposal is rejected once by NTM-GIA, they can send a fresh application the following year. However, such proposals need to mention that the proposal was rejected in the previous year.
10. Subject to the provisions of this scheme, all disputes, claims, suits and actions arising out of this scheme will be finally decided in accordance with the provisions of the Indian Arbitration and Conciliation Act 1996. The venue for arbitration shall be Mysore/Delhi, India.
11. The applicant should provide his/her account details, while seeking grant form NTM GIA.

Requirements for submission of application:

1. The application has to be forwarded through the Registrar along with the following documents:
 - two latest consequent issues of the journal/magazine
2. The application and enclosure should be sent to:
Project Director,
National Translation Mission
SRLC Building
Central Institute of Indian Languages
Manasagangotri, Hunsur Road
Mysore-570006
Karnataka.
 - *The applicant should write 'NTM-GIA' in bold letters on the envelope.*
 - **Applications with incomplete information will not be considered.**

Mode of Payment:

1. The sanctioned grant shall be released in two equal installments. The first installment of 50% of the sanctioned grant shall be released on submission of the following documents in pre-filled format sent by NTM-GIA:
 - acquittance
 - authorization letter. In case of e-transfer, only non-personal account should be given
2. The following documents shall be submitted while claiming the final installment of 50% of the sanctioned grant:
 - copies of all the issues published with NTM-GIA's financial assistance
 - acquittance